



October 15, 2018

Dear Prospective Financial Partners:

The purpose of this letter is to inform you that the City of Charlotte has begun budget preparation for Fiscal Year 2020 (FY 2020).

The funding request application and objectives report information can be found on the City's website at <http://charlottenc.gov/budget/Pages/financial-partners.aspx>. If you do not have access to the internet, please contact my office and we will send a funding application to you.

You should **submit the completed funding application by December 14, 2018**. Completed applications may be submitted either in hard copy to the address listed at the bottom of this letter, or via e-mail to FinancialPartners@charlottenc.gov.

Financial Partner applications submitted by the deadline will be reviewed as a part of the FY 2020 budget process. The Strategy and Budget Department will contact you with details on the approved budget process calendar, including Council's Budget Workshop dates once those dates have been set.

For existing Financial Partners that do not intend to submit an FY 2020 request for funding, please notify this office in writing of your intention by the December 14th application deadline (sent to either our postal address or the e-mail address referenced above).

If you have any questions concerning your request or the budget process, please do not hesitate to contact Alicia Scott at 704-336-2048.

Sincerely,

Phil Reiger

Phil Reiger
Strategy & Budget Director